



Working Student (m/f/d) (6-12 months/20 h/week)

Job No. 3348610, Salzbergen, Germany

About us

GE Renewable Energy is a \$15 billion business which combines one of the broadest portfolios in the renewable energy industry to provide end-to-end solutions for our customers demanding reliable and affordable green power. Combining onshore and offshore wind, blades, hydro, storage, utility-scale solar, and grid solutions as well as hybrid renewables and digital services offerings, GE Renewable Energy has installed more than 400+ gigawatts of clean renewable energy and equipped more than 90 percent of utilities worldwide with its grid solutions. With nearly 40,000 employees present in more than 80 countries, GE Renewable Energy creates value for customers seeking to power the world with affordable, reliable and sustainable green electrons.

Responsibilities

- Support Project Fulfillment department in their daily work concerning tendering of new projects, analysis of different offers and project controlling
- Closely interact and collaborate with other departments like Finance, Supply Chain, Production, Field Operations, Project Management etc. and our external partners
- Prepare and follow-up cross-functional meetings, prepare presentations and maintain data
- Lead and support improvement projects with technical, operational or commercial backgrounds as part of our Scrum Improvement team
- Manage, maintain and improve available planning tools
- Manage and provide technical documentation to our external partners (Manuals, Work Instructions, Technical Specifications)
- Identify tools and processes improvements and drive change implementation with all stake holders

Qualifications

- Bachelor or Master student with a commercial and technical background or equivalent knowledge or experience
- Demonstrated organizational skills, attention to detail and accuracy
- Excellent verbal and written communication skills
- Ability to work in an international team
- Proficiency in Microsoft Office (Excel (VBA), Word, PowerPoint, Smartsheet)
- Fluency in English (German is a plus)

We look forward to receiving your [online application!](#)

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